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| Meeting   | Audit & Governance Committee   |
| Date      | 10 May 2016  |
| Present   | Councillors N Barnes (Chair), Dew (Vice-Chair), Cullwick, Fenton, Gunnell, Kramm and Lisle |
| Apologies | Mr Mendus and Mr Bateman   |

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## Part B - Matters Referred to Council

### 76. Matter Referred from Executive - Public Interest Report City of York Trading

Members considered a resolution which had been referred by the Executive to the Audit and Governance Committee on 28 April 2016. The resolution requested that the Audit and Governance Committee gave consideration to proposed changes to the Council Procedure Rules and the Council's Webcasting Protocol.

Officers clarified that, if the proposed amendment to the Council Procedure Rules was adopted, rule 14.7 would read "*In exercising his or her public participation rights a member of the public is entitled to express views, positive or negative, about the performance of the Council but must not:*

- *Say anything which is defamatory or discriminatory;*
- *Make any personal attack on an officer;*
- *Disclose confidential or exempt information including personal information".*

Members gave consideration to the Protocol for Webcasting, Filming and Recording of Council Meetings, as detailed at Annex 2 of the report to the Executive. Members suggested that if a decision was taken to edit any webcast or filmed material the reason for the editing should be stated.

Recommended: (i) That the proposed amendment to Council Procedure Rule 14.7 be adopted.

- (ii) That paragraph 7 of the existing “Protocol for Webcasting, Filming and Recording of Council Meetings” be revised to read *“The Chief Executive will, in consultation with Group Leaders, make the final decision on editing any webcast or filmed material to be broadcast or published in connection with any Council meeting. The reason for any decision to edit a webcast or filmed material will be published.”*

Reason: In order to address the recommendations highlighted in the Public Interest Report.

## **77. Scheme of Delegations**

Members considered a report which sought their views on changes to the Officer Scheme of delegations.

Officers stated that the review of the Scheme of Delegations was part of the ongoing review of the Council’s Constitution.

Members were informed that the majority of powers covered by the Officer Scheme of Delegations related to executive functions although some significant non-executive functions were also covered, including planning and licensing functions. For this reason the new scheme of delegations required the approval of the Leader in so far as it related to executive functions and Full Council in respect of non-executive functions. The Leader and Deputy Leader had requested the views of the committee on the draft scheme.

Members gave particular consideration to paragraph 1.7 of the draft scheme, which detailed the circumstances in which a director may refer a matter to Full Council, the Executive, a committee of the Council or an Executive Member.

Members were invited to submit any further comments to the Monitoring Officer prior to the publication of the agenda for the Full Council meeting on 21 July 2016.

Recommended: That the scheme of delegations, as detailed at Annex A of the report, be adopted.

Reason: To ensure that an appropriate scheme of delegation is in place.

Councillor N Barnes, Chair  
[The meeting started at 5.30 pm and finished at 7.35 pm].